

CCC SAFETY COMMITTEE

Committee Members:

Mariles Magalong, chair	Ellen Coatney	Bruce King
Jim Gardner	Luci Castruita	Tom Holt *
Miguel Johnson	Beth Goehring *	Brian Williams *
Darlene Poe	Saul Jones *	Student Rep *
*-absent	Finy Prak *	

MINUTES OF THE MEETING

Friday, February 3, 2017 @ 8 a.m.

Room SAB-211

1. The agenda and minutes from last month's meeting were reviewed and approved by the committee.
2. Facilities/Construction – Bruce provided a summary of the current projects:
 - Backup generator has been installed behind the library. It uses diesel gas and can last indefinitely during a power outage. Maintenance will be performed periodically to ensure that it is always running properly.
 - The chiller has been replaced at the AA Building with a new energy efficient one.
 - There is a new project to install four automated doors to four buildings around campus. Timeframe for this project is about a month. The four buildings are:
 - ◆ Main Double Doors in the AA Building
 - ◆ Main Entrance to the Plaza in the Art Building
 - ◆ Main Entrance to the CTC Building
 - ◆ The Entrance by the Elevator in the Gym Annex
 - Measure E projects:
 - ◆ PE/Athletics renovation - This project will include the renovation of the gym, gym annex, and men's and women's locker rooms; building a foyer near the entrance of the gym which will house restrooms, ticket area, concession stands, locker rooms and offices. About \$21 million is budgeted for this construction project.
 - ◆ AA renovation – The architect is in the process of designing the renovation in consultation with the user groups on campus.
 - ◆ Campus safety center – this project is funded by the District.
3. Herb reported on Districtwide Emergency Preparedness:
 - The classroom emergency communication system currently that we are trying to put in place will be funded by the state scheduled maintenance fund and we are now in the process of finding a vendor for this project.

- Managers that are on the emergency response team will be required to do the ICS training. The training can be completed in one and half hour. The training is important because not only will the District/campus be able to respond when needed, but proper documentation is also required to recover fund from FEMA.
 - CPR training is available anytime, it just has to be coordinated with Herb Lester. There are a number of things the District can do to earn back 1% of its insurance premium for workers comp, and providing CPR training is one of them.
4. Darlene Poe indicated there was nothing to report on emergency supplies, however the expiration dates are getting closer and new supplies will have to be ordered soon. Herb will get together with the other campus safety committees to get an idea of what supplies to get and possibly purchase supplies in bulk.
 5. Jim Gardner reported on MSDS which is a computer based system for chemical inventory. There was an issue with inaccurate data generated by the system, and Herb said that any issues such as this should be brought to him for resolution.

Meeting adjourned at 9:03AM